



A 100% Employee-Owned Company

10901 Pump House Road | Annapolis Junction, MD 20701
 2213 Northwood Drive, Unit 6 | Salisbury, MD 21801

**Mechanical Equipment
 Sales & Service**

HYDRONIC PUMP PREFUNCTIONAL CHECK LIST

Contractor:				C-W Sales Engineer:	
Project Name:			Address:		
City:		State:		Zip Code:	
Project Manager:				Project Manager Phone:	

<u>Pump Information</u>					
Pump Tag:					
Make:	Bell & Gossett		Model Number:		
GPM:		TDH:		Serial Number:	
Voltage/Phase:		HP:		Horsepower:	
Insulation Class:	B	F	H	Premium Eff. Motor:	Yes No
Motor Enclosure:	ODPE		TEFC	Pump Location:	Inside Outside
Comments:					

	<u>Yes</u>	<u>No</u>	System Line Size / (Drops):		
Suction Diffuser w/ Strainer:					
Triple Duty Valve:					
Inertia Base:					
				<u>Yes</u>	<u>No</u>
1. Confirm all Pumps are piped and mounted correctly.					
2. Check that the suction or discharge lines are not forced into position.					
3. Check that there is a strong, rigid support for the suction and discharge lines.					
4. Confirm all Pump bases are properly secured and grouted to concrete foundation.					
5. Inspect Area around pump for recommended service clearance.					
6. Pipe union/flanges located to allow pump removal.					
7. If isolation is used check that flexible piping is used on both the suction and discharge sides of the pump.					
8. Pipes are supported independently of the pump.					
9. Insulation installed allows for service.					
10. Maintenance access acceptable for unit and components per manufacturer's instructions and/or specifications.					
11. Check that the bearing assembly grease fittings are accessible and visible and are not covered.					
12. Check that the vent slots on the sides and bottom of the bearing assembly are uncovered and completely open.					

- Please return this form along with Start -Up Request Form -

Authorized Signature: _____

Date: _____

Printed Name: _____

Title: _____

I hereby authorize request for Start-Up. I acknowledge that all equipment deemed not ready for requested service is subject to additional cost to complete start-up and/or alignment.